

INDIVIDUAL EDUCATIONAL PLAN POLICY

We operate a policy where Pupils who are identified as currently underachieving or having underachieved within the past 12 months are assigned an IEP.

An Individual Educational plan (IEP) is a personalised profile plan outlining a pupil's strengths and difficulties and a record of agreed Targets/actions. The main purpose of an IEP is to help raise a child's achievement and to ensure that a child with additional needs is making progress with their learning and are given the opportunity to fulfil their potential.

It is drawn up by the class teacher to help the parent and the school identify the child's needs and to target areas of difficulty.

An IEP demonstrates the steps that are taken to support a child's learning and strategies used to enable the child to make progress. It is a teaching plan which assists staff in providing additional support for the child.

The IEP will have details of:

- Specific and measurable learning targets; relevant to the needs of the child to achieve in a period of time. Targets will normally be set in the areas of language/Literacy/Numeracy/Behaviour;
- Who will support the child and how the support will be organised;
- What materials and methods will be used;
- How success/progress in the target will be measured;
- What contribution a parent can make;
- Review date to evaluate progress and set new targets.

IEP's will actively involve the pupils, parents and teachers whereby the plan will be discussed with the child and the parent, a progress review date will be set, and a copy of the IEP will be given to the Parent.

Parents will be invited to give their views at the meeting held to review the progress made under the current plan and targets for the next IEP.

If targets are not achieved and a child is identified to have learning difficulties which the school cannot support, discussions with parents will be held and parents will be asked to consider enrolling their child to another school which will be able to cater for their needs.